



Allesverloren

FUNCTION AND CONFERENCE VENUE

Wedding and Function Indemnity Form

The following should be clear to you, signed and faxed to 086 609 5730, when your deposit is paid:

1. Catering is exclusively done by Allesverloren FCV - no outside caterers may be used.
2. Allesverloren FCV is fully licensed and all beverages can be ordered from us. We regret no alcohol or non-alcoholic beverages from outside is allowed.
3. Final figures of guests should be sent to Allesverloren FCV no later than 14 days prior to the function.
4. If you wish to make use of outside decorators for a function this must be liaised with management.
5. Allesverloren FCV prepares the food, bar and cleaning of the hall. Preparation of the hall is done on the day before the function. If outside decorators are used then the decorations (drapes, table cloths, etc) should reach us no later than the day prior to the function.
6. Outside decorators should remove their equipment the Monday after a weekend function or the day after, for a mid-week function, between 09h00 and 13h00.
7. If the function is cancelled within 30 days before the set date, you will still be liable for the total cost of the function.
8. Reservations will only be confirmed when a non-refundable deposit is paid.
9. The bar is set to close at 24h00. An additional fee per hour will be charged thereafter.
10. Music organised by Allesverloren FCV will play until 24h00. Later than that, you will need to be negotiated directly with DJ.
11. The reception venue is available until 15h00 for morning functions.
12. You are responsible for the music (DJ and/or organist), serviettes, seating plan, name cards, flowers, tablecloths (if not white), ice buckets, candles, chair-covers, unless otherwise organised with Allesverloren FCV at an additional fee.
13. No candles to be used directly on table cloths.
14. Breakages and damage to property will be charged for.
15. Allesverloren FCV prefers to co-ordinate the entire function at an additional cost. For more information, please contact management..

Guests attend this establishment at their own risk.

The proprietor, its agents and or its employees shall not be liable for the guests hereby waive and abandon any claims of whatever nature including but not limited to that for theft, injury, loss of damage of whatever nature, against the proprietor, whether arising from the proprietor's default, negligence or otherwise.

The guests, in addition to the aforesaid, hereby indemnify the proprietor against any claims which may arise from whatever nature, whether arising from the proprietors default, negligence or otherwise.

I (please print name)
am familiar with the terms and conditions stated.

A non-refundable deposit shall be paid in:

- Cash
 Cheque
 Visa
 MasterCard
 Electronic payment

SIGNED

DATE

Let us host your wedding the way you want it

FCV
ALLESVERLOREN FCV
For a personalised wedding